

State of Washington  
Contracts & Procurement Division  
Department of Enterprise Services  
P.O. Box 41411  
Olympia, WA 98504-1411

Peak Travel Group, Inc.  
DBA Peak Travel Group  
7430 E Caley Ave., Suite 320E  
Centennial, CO 80111-6715

**FIRST AMENDMENT  
TO  
CONTRACT No. 02219  
TRAVEL SERVICES, AGENT ASSISTED & INTERNET**

This First Amendment (“Amendment”) to Contract No. 02219 is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency (“State”) and Peak Travel Group, Inc. (dba Peak Travel Group), a California Corporation (“Contractor”) and is dated as of July 1<sup>st</sup>, 2023.

**RECITALS**

- A. State and Contractor (collectively the “Parties”) entered into that certain Contract No. 02219 for Air Charter Services dated effective as of December 31, 2021 (“Contract”).
- B. The amendment set forth herein is within the scope of the Contract.
- C. The Parties now desire to amend the Contract as set forth herein.

**AGREEMENT**

NOW THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Parties hereby agree to amend the Contract, as previously amended, as follows:

1. **ECONOMIC PRICE ADJUSTMENT.** Per Master Contract section 3.3 Economic Adjustment, the prices set forth in Exhibit B of the master contract are increased by 7.7%. Price worksheet is hereby amended by deleting the existing Appendix B in its entirety and inserting the Attached Appendix B – Price Worksheet, which authorized price increase by the percentages listed above.
2. **PRODUCT ADDITION.** The following services are added to Exhibit B Prices for Services.
3. **NO CHANGE OTHER THAN AMENDMENT.** Except as amended herein, the Contract is unaffected and remains in full force and effect.
4. **INTEGRATED AGREEMENT; MODIFICATION.** This Amendment constitutes the entire agreement and understanding of the Parties with respect to the subject matter and supersedes all prior negotiations and representations. In the event of any conflict between this Amendment and the Contract or any earlier amendment, this Amendment shall control and govern. This Amendment may not be modified except in writing signed by the Parties.
5. **AUTHORITY.** Each party to this Amendment, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Amendment and that its execution, delivery, and performance of this Amendment has been fully

authorized and approved, and that no further approvals or consents are required to bind such party.

6. ELECTRONIC SIGNATURES. A signed copy of this Amendment or any other ancillary agreement transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Amendment or such other ancillary agreement for all purposes.
7. COUNTERPARTS. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Amendment at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Amendment.

EXECUTED AND EFFECTIVE as of the day and date first above written.

**PEAK TRAVEL GROUP, INC.**  
**DBA PEAK TRAVEL GROUP**  
**A CALIFORNIA CORPORATION**

By: *John S. Coffman*  
John S. Coffman (Jul 5, 2023 14:28 MDT)  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: July 5, 2023

**STATE OF WASHINGTON**  
**DEPARTMENT OF ENTERPRISE SERVICES**

By:   
Name: Tim Foitzik  
Title: Procurement Supervisor  
Date: June 27, 2023

Travel Services, Agent Assisted Internet  
Peak Travel Group, Inc.

Prices for Assisted Services			
Item	Service	Bid Price	Describe Stipulations and/or Special Features
1	E-Ticket Booking Fee (Domestic) (Provide only one E-Ticket Booking Fee regardless of number of segments)	\$32.31	
2	E-Ticket Booking Fee (International) (Provide only one E-Ticket Booking Fee regardless of number of segments)	\$43.08	
3	Group Rate Booking Fee (Describe Bidder's Group Rate Booking Fee structure in Comments Column)	\$26.93	A group consists of 10 or more people traveling together on one reservation.
4	Rental Vehicle <i>Only</i> Booking Fee	\$10.77	
5	Lodging <i>Only</i> Booking Fee	\$10.77	
6	Vehicle & Hotel <i>Only</i> Booking Fee	\$10.77	
7	Rail/Train Booking Fee	\$32.31	
8	Telephone Consultation Fee	\$0.00	
9	Refund Fee	\$0.00	
10	Baggage Fee	\$0.00	Subject to individual airline fees
11	After Hours Fee	\$0.00	
12	Exchange Fee	\$32.31	
13	Void Fee	\$0.00	
14	Request for Quote Fee	\$0.00	
15	Visa/Passport Fee	\$53.85	
16	Invoicing/Spend Reports	\$0.00	

Prices for Unassisted Services			
Item	Service	Bid Price	Describe Stipulations and/or Special Features
1	Booking Fee - Air, Domestic	\$ 9.69	Inclusive of hotel reservation and car rental if made in the same transaction
2	Booking Fee - Air, International	\$ 9.69	Inclusive of hotel reservation and car rental if made in the same transaction
3	Booking Fee - Vehicle Only	\$ 7.54	
4	Booking Fee - Hotel Only	\$ 7.54	
5	Booking Fee - Vehicle & Hotel	\$ 7.54	

# 02219 Amend 1\_Peak Travel

Final Audit Report

2023-07-05

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